

Providence Lake Homeowners Association, Inc.

Request for Architectural Modification

As noted in Article 6 of the Covenants,

No exterior construction, alteration or addition of any improvements of any nature whatsoever including, without limitation, staking, clearing excavation, grading, filing, construction of impervious surface, building, exterior alteration of existing improvements, change in the exterior color of any existing improvement, permanent exterior lighting (excluding seasonal lighting), and planting of landscaping materials (except for seasonal planting and landscaping consistent with the generally prevailing standard in the Community), shall be commenced or placed upon any part of the Community unless approved by the Board of Directors or Architectural Control Committee.

To conform with our Covenants, this completed Request for Architectural Modification form must be submitted and approved by the Architectural Control Committee (ACC) prior to commencing any work.

Further, please be advised that:

- a \$500 fine will be assessed for failing to submit a Request for Architectural Modification form and receiving approval prior to the commencement of work.
- A \$500 fine will be assessed for commencement of work that deviates from the submitted plans approved.
- a \$1,000 fine will be assessed for any unauthorized tree removal as defined in Section 7.10, Tree Removal, in the Covenants.

Note that additional fees, late charges and interest may be applied.

To begin the approval process, submit this completed, signed and dated Form and **ALL** required supporting documents including photos, plats, drawings at "ARC Request" through your Silverleaf Management Portal located at: <https://portal.silverleafmanagement.com/Homeowner/MakeRequest>

Please provide all information necessary to evaluate your request thoroughly and quickly. An application is not considered validly submitted until all the above required documentation has been received. The ACC has up to thirty (30) days to review an application and reserves the right to request additional information, as necessary.

General description of the modification requested (Please also complete applicable sections below):

_____ **Painting:**

_____ Area of home to be repainted (include vendor name, color number & finish type):

_____ Exterior siding/Stucco/Brick color: _____

_____ Shutter color: _____

_____ Trim color: _____

_____ Garage door color: _____

_____ Front door color: _____

_____ **Tree & Stump Removal:**

_____ Provide a sketch/tree removal plan noting the location, quantity and types of trees to be removed (be specific).

_____ Permit from the City of Milton (As necessary)

_____ Proof of insurance by vendor

_____ **Landscaping Modification (New trees/Lawn/Rock/etc.):**

_____ Landscaping plan denoting type of plant material and location on plat / survey.

_____ **Patio, Walkway, Hardscapes:**

_____ Lot survey denoting location.

_____ List of materials to be used.

_____ **Exterior Decorative Objects, Lighting, etc.:**

_____ Description of object(s): _____

_____ Location and picture or sketch of object(s).

_____ **Playhouses:**

_____ Location (must have a minimum visual impact of adjacent properties) on plat / survey.

_____ Size and sketch (limited to an area not to exceed 100 square feet).

_____ Materials (in most cases, material used must match existing materials of home).

_____ **Private Pool:**

_____ Picture or drawing of pool type.

_____ Dimensions (maximum size 1,000 square feet).

_____ Site plan denoting location on plat / survey.

_____ Landscape plan.

_____ **Fencing:**

_____ Picture or drawing of fence type must be included.

_____ Dimensions (height, distance between posts, number of crossbeams on inside).

_____ Color (must be natural or stained in a neutral color. Include stain color/number).

_____ Site plan denoting location (fence may not be located closer to any street than the rear edge of home).

_____ Materials (must be cedar, cypress or No. 2 grade or better pressure treated pine).

_____ All nails, screws or fasteners shall be aluminum or hot-dipped galvanized.

_____ If fence is solid privacy fence type, all posts shall be anchored in concrete.

_____ **Deck / Porch:**

_____ Picture or drawing (deck must match any existing deck).

_____ Dimensions.

_____ Color (must be natural or stained in a neutral color. Include stain number/color).

_____ Site plan denoting location in relation to home and property lines.

_____ Materials to be used.

_____ **Storm Windows / Doors/ Replacements:**

_____ Picture or drawing of all windows on which storm windows / doors will be installed.

_____ Picture depicting style of storm window / door to be installed.

_____ Color (window/door trim must be baked enamel; compatible w/primary or trim colors).

_____ **Building Additions:**

_____ Location of addition in relation to property lines - on plat / survey.

_____ Size, color and detailed Architectural drawing of addition.

_____ Materials (material used must match existing materials of home).

_____ **Roof Replacement:**

_____ Shingle manufacturer, color, and style/type.

As a Courtesy/ Notification - Signature of Adjacent Homeowners (adjacent Lots):

Signature: _____

Address: _____ Print Name: _____

Signature: _____

Address: _____ Print Name: _____

I understand and agree that **NO** work on this request shall commence until approval has been received. Further, I understand that I will not deviate from the plans submitted. Any changes to the original plans should be resubmitted using a new Request for Architectural Modification form.

I represent and warrant that the requested changes strictly conform to the community Covenants/Guidelines and that these changes shall be made in strict conformance with the Covenants/Guidelines. I understand that I am responsible for complying with all city, county, state and federal regulations, including obtaining all necessary governmental inspections and/or permits.

Neither the Board, the ACC or their respective members, successors, assigns, agents, representatives or employees shall be liable for damages or otherwise to anyone requesting approval of an architectural alteration because of mistakes in judgment, negligence or nonfeasance, arising out of any action with respect to any submission.

The Architectural review is directed toward review and approval of site planning, appearance and aesthetics. None of the foregoing assume any responsibility regarding design or construction, including, without limitation, the structural integrity, mechanical or electrical design, methods of construction, or technical suitability of materials. I hereby release and covenant not to sue ALL the foregoing from/for any claims or damages regarding this request or the approval or denial thereof.

Owner's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

FOR ACC USE

Approved: _____ Not Approved _____ Conditions _____
